

FUNDRAISING: Terms and conditions



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OUR HOSPITALS
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Thank you for choosing to raise funds for Imperial Health Charity. Please be aware of the following terms and conditions that we ask you to adhere to, and agree with, before you commence fundraising.

Once you have read through the outlined terms and conditions, please get in contact with the charity's fundraising team to inform them of your activity.

Fundraising

1. You agree to organise fundraising activities independently of the charity, meaning your fundraising is 'in aid of' Imperial Health Charity rather than on our behalf.
2. You agree that you are responsible for your fundraising activity but that you shall comply with any instructions or guidance provided by Imperial Health Charity relating to this.
3. You will be responsible for any costs, taxes or expenses incurred or arising in connection with your fundraising and agree that Imperial Health Charity will not take responsibility for any losses made through the event.
4. Imperial Health Charity will provide you with branded materials once you have been in touch, which must be used in accordance with the charity's brand guidelines. You agree to give Imperial Health Charity sight of anything using the charity's name or logo prior to printing/publication.

Sponsorship money and donations

1. You agree to pay all the proceeds raised by your fundraising event to Imperial Health Charity as soon as possible after the event but within three months. You may not deduct any costs unless otherwise agreed with the charity.
2. You will encourage donors and/or sponsors to make a Gift Aid declaration where eligible, to enable Imperial Health Charity to recover basic rate tax on donations. [*Link Gift Aid Declaration Form.](#)

Use of Personal Data and Consent

1. By providing your contact information when you choose to fundraise for Imperial Health Charity, you agree for us to use these details to discuss your fundraising activity and follow up on your progress.
2. All personal data held by us will be handled in accordance with both General Data Protection Regulation and our privacy statement.

Content

1. If you provide photographs, videos or comments about your fundraising activity to the charity, you agree that these may be used by Imperial Health Charity for commercial and/or fundraising purposes included but not limited to printed marketing materials, website content, social media, local and national media and with our partners at Imperial College Healthcare NHS Trust.



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Liability

1. You accept that any risks arising from your fundraising activity are your responsibility, including liability for any injury or loss which may occur to you, your helpers or guests. You will therefore take all reasonable precautions to protect the health and safety of those participating in, involved with or attending your fundraising activity.

2. You will be responsible for carrying out a risk assessment and fully briefing everyone involved.

3. You will comply with any applicable laws and regulations relating to your fundraising activity, including obtaining any necessary licenses, consents or permissions. For example, if you are holding a raffle or lottery, if you need public liability insurance, or are proposing to sell alcohol.

4. You acknowledge and accept that Imperial Health Charity's insurance policy will not cover your fundraising activities.

5. You will not do anything that threatens Imperial Health Charity's reputation or name. If you do, Imperial Health Charity has the right to ask you to stop your fundraising activity immediately.

If you have any questions regarding these terms and conditions or require any further support with your fundraising activity, please email fundraising@imperialcharity.org.uk

For further information on the Code of Fundraising Practice, please visit the [Fundraising Regulator](#).